



County of Santa Cruz

Sheriff-Coroner

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Chris Clark
Sheriff-Coroner

RE: COMPLIANCE WITH CA PC 26165, 31635 & Cal Code Regs Title 11 4410

To SCSO CCW Firearms Instructor Applicants:

The purpose of this correspondence is to make notification of The Santa Cruz County Sheriff's Office ("SCSO") compliance with California Penal Code 26165, 31635 and Cal Code Regs title 11 4010, which is in relation to CCW firearms training requirements. This section requires the following :

New CCW applicants:

1. A CCW training course be no less than 16 hours
2. The course shall include instruction on firearm safety, firearm handling, shooting technique, safe storage, legal methods to transport firearms and securing firearms in vehicles, laws governing where permitholders may carry firearms, laws regarding the permissible use of a firearm, and laws regarding the permissible use of lethal force in self-defense.
3. The course shall include a component, no less than one hour in length, on mental health and mental health resources.
4. Except for the component on mental health and mental health resources, the course shall be taught and supervised by firearms instructors certified by the Department of Justice pursuant to Section 31635, or in a manner to be prescribed by regulation.
5. The course shall require students to pass a written examination to demonstrate their understanding of the covered topics.
6. The course shall include live-fire shooting exercises on a firing range and shall include a demonstration by the applicant of safe handling of, and shooting proficiency with, each firearm that the applicant is applying to be licensed to carry.
7. A licensing authority (The Santa Cruz County Sheriff's Office) shall establish, and make available to the public, the standards it uses when issuing licenses with regards to the required live-fire shooting exercises, including, but not limited to, a minimum number of rounds to be fired and minimum passing scores from specified firing distances.

This section requires the following for **CCW Renewals**:

The course of training may be any course acceptable to the licensing authority, shall be no less than 8 hours and shall satisfy the requirements listed in 2 through 6 above.

SCSO approved CCW training classes must minimally include the following course of fire components to demonstrate proficient use of a firearm. Within six months before submitting their application, initial and renewal applicants must pass a live-fire shooting qualification course on a firing range. During the qualification course:

- (1) The applicant must display safe weapon practices at all times.
- (2) The applicant must use a serviceable holster and magazine pouch with at least one reload.
- (3) The following shooting exercises shall be performed using a standard B-27 target:

Distance	Weapon	Location	Rounds	Special Instructions	Time Limit	Number of Times
3 yards	combat ready	2	none	3.0 seconds	2 times	
3 yards	holstered	2	hands up	5.0 seconds	2 times	
5 yards	combat ready	3	failure drill	4.5 seconds	2 times	
5 yards	holstered	2	object in hands	5.0 seconds	2 times	
7 yards	holstered	6	none	10 seconds	1 time	

"Hands up:" This sequence of fire will be performed with the applicant's hands elevated around chest level.

"Failure drill:" Two shots to the body, and one to the head.

"Object in hands:" The applicant simulates holding an object, drops the object, and performs the sequence of fire.

- (4) The total rounds fired during the qualification is 24. One point is awarded each time a round hits the intended target. The minimum passing score is 19 points. c. Each individual shall be informed by the instructor whether their score passes or fails.

Firearms inspections-The firearm instructor shall perform a safety inspection of each firearm prior to any course of fire. Each passing firearm must be listed on the training certificate and qualification form.

Thank you for your attention to this information and assured compliance with California State Law.

SCSO requirements for every approved CCW instructor:

All CCW DOJ Certified Instructor applicants must have a valid Certificate of Eligibility (COE) issued pursuant to Penal Code section 26710 and California Code of Regulations, title 11, section 4030 et seq.

Applicants must be at least 21 years old. Applicants shall provide a copy of a valid California driver license or California identification card issued by the Department of Motor Vehicles, demonstrating the applicant is 21 years of age or older. Applicants with a federal non-compliant California driver license or identification card shall also comply with section 4045.1.

Initial and renewal applications must be completed and submitted on the Concealed Carry Weapon Program DOJ Certified Instructor Application, Form BOF 1034 (Rev. 02/2024), hereby incorporated by reference. Initial applicants must submit a copy of their active or unexpired training certification from one of the following entities:

- (1) Bureau of Security and Investigative Services, Department of Consumer Affairs, State of California-Firearm Training Instructor;
- (2) Commission on Peace Officer Standards and Training (POST), State of California-Firearms Instructor, Rangemaster, or Concealed Carry Tactics Instructor;
- (3) Authorization from a State of California accredited school to teach a firearm training course;
- (4) California Highway Patrol or California Department of Corrections and Rehabilitation-Firearms Instructor, Weapons Instructor, or Rangemaster; or
- (5) National Rifle Association (NRA)-Law Enforcement Instructor or Basics of Personal Protection Outside the Home Instructor. Basics of Personal Protection Outside the Home Instructors must additionally be both an NRA Certified Pistol Instructor and Personal Protection in the Home Instructor

Cal. Code Regs. tit. 11 § 4410

CCW instructors will be audited at any time or on an annual basis to verify they are in compliance with state law. Any CCW instructor found to be out of compliance can have their eligibility to instruct a CCW classes for The Santa Cruz County Sheriff's Office revoked at any time.

Sincerely,

Lt. Patrick Dimick